



City of Kenora
Committee of the Whole Agenda

Monday, December 12, 2011

3:30 p.m. to 6:30 p.m.

City Hall Council Chambers

A. Public information Notices

As required under Notice By-law #144 -2007, the public is advised of Council’s intention to adopt the following at its December 19 meeting:-

- To amend “Schedule D” to By-Law #168-2004 to increase water and sewer rates effective January 1, 2012.

B. Declaration of Pecuniary Interest & the General Nature Thereof

1) On Today’s Agenda

2) From a Meeting at which a Member was not in Attendance.

C. Motion for Confirmation of Previous Committee Minutes:

That the Minutes from the last regular Committee of the Whole Meeting held November 14, 2011 be confirmed as written and filed.

D. 3:30 p.m. Presentations/Deputations

Dan McNeil, CAO, Kenora District Services Board (PowerPoint Presentation)

E. Reports:

Community & Protective Services

Councillor Drinkwalter - Chair

Item Subject

Disposition

1. Kenora Recreation Centre Fire Route

Recommendation:

That Council hereby supports City administration in enforcement related to ensuring any fire route for a City facility, including the fire route at the Kenora Recreation Centre, is kept free and clear at all times; and further

That this enforcement shall include towing of any unauthorized vehicles located on or within a signed fire route for any City facility.

2. Kenora Public Library Board Appointments

Recommendation:

That the following be hereby appointed to the Kenora Public Library Board with a term to expire November 30, 2014:-

Councillor Rory McMillan

Councillor Rod McKay, Alternate

Maureen Wasacase

Shannon Bailey
 Wendy Voth
 Marj Poirier
 Rita Boutette
 Brad Edie
 Christine Moorley
 Lisa Gate-Villa; and further

That Resolution #24 dated December 6, 2010 be and is hereby rescinded.

Corporate Services

Councillor McMillan, Chair

| Item | Subject | Disposition |
|------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|
| 1. | K.D.S.B. Report from Councillor Roussin | Monthly Update |
| 2. | Attendance at 2012 KDMA Conference – Sioux Lookout | |
| | Recommendation: | |
| | That authorization be hereby given for a total of four (4) Members of Council to attend the 71 st Annual KDMA Conference taking place in Sioux Lookout, ON, February 2, 3 and 4, 2012; and further | |
| | That all eligible expenses in accordance with Council’s Travel & Per Diem Policy be hereby approved. | |
| 3. | Attendance 2012 ROMA/OGRA Conference – Toronto | |
| | Recommendation: | |
| | That authorization be hereby given for the following Members of Council to attend the ROMA/OGRA 2012 Annual Conference taking place February 26 to 29, 2012, in Toronto, ON:- | |
| | ; and further | |
| | THAT all eligible expenses in accordance with Council’s Travel & Per Diem Policy be hereby authorized. | |
| 4. | Council Policy – Annual Council Remuneration | |
| | Recommendation: | |
| | That Council gives three readings to a by-law authorizing the adoption of Council Policy #CC-15-1 being a Policy with respect to Annual Council Remuneration; and further | |
| | That this Policy be incorporated into the City’s Comprehensive Policy Manual. | |
| 5. | Atikokan Generating Station | |
| | Recommendation: | |
| | That the Council of the City of Kenora hereby endorses the following resolution circulated by the Northwestern Ontario Municipal Association: | |

Where the operation of the Atikokan Generating Station (AGS) of Ontario Power Generation (OPG) has been and continues to be very critical to the economy of the Town of Atikokan; and

Whereas the jobs which exist at the AGS are vital to the workers at the station, their families and the community of Atikokan; and

Whereas the proposed conversion of AGS to burn biomass as a fuel source to replace coal would achieve significant environmental benefits, would create opportunities in the forest industry, and would maintain AGS jobs vital to our local community and economy; and

Whereas the Ontario Power Authority has been directed to negotiate an Energy Supply Agreement for Atikokan Biomass Power with OPG;

Therefore Be It Resolved That Kenora supports the Northwestern Ontario Municipal Association in strongly supporting the Province of Ontario in the repowering of the AGS as quickly as possible to meet the 2014 deadline.

6. Council Training 2 – Thunder Bay

Recommendation:

That authorization be hereby given for the following Members of Council to attend the EMCP 2 Training taking place in Thunder Bay, February 3, 2012:-

Councillor Drinkwalter
Councillor Roussin
Councillor Smith; and further

That all eligible expenses in accordance with Council’s Travel & Per Diem Policy be and are hereby authorized.

7. Council Term Review of Projects

Recommendation:

That a copy of the report reviewing the achievements for the first year of Council be posted on the City’s portal and made available to the media.

8. Attendance at Lake of the Woods Water Quality Forum

Recommendation:

That authorization be hereby given for Councillor Ron Lunny to attend the 2012 Lake of the Woods Water Quality Forum taking place in International Falls, MN, March 7 and 8, 2012; and further

That all eligible expenses in accordance with Council’s Travel & Per Diem Policy be hereby authorized.

9. Change in May, 2012 Meeting Schedule

Recommendation:

That authorization be hereby given to approve an amended meeting schedule for May, 2012 as follows:

Committee of the Whole – Monday, May 14
Property & Planning Committee – Tuesday, May 15
Council – Tuesday, May 22 (due to Victoria Day); and further

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That these dates replace the previous May, 2012 meeting schedule as approved by Resolution #12 dated November 21, 2011.

10. Rideout Community Club – Noise Exemption Petitions
Discussion

11. Various Committee Minutes

Recommendation:

That Council hereby adopts the following 2011 Minutes from various City of Kenora Committees:

- November 1 – Special Committee of the Whole
- November 8 – Kenora Urban Trails Committee
- November 8 – Environmental Advisory Committee
- November 14 – Committee of the Whole
- November 15 – Property & Planning Committee
- November 28 – Special Committee of the Whole
- November 22 – Kenora Community Policing Committee
- November 22 – Lake of the Woods Museum Board; and

That Council hereby receives the following Minutes from other various Committees:

- November 16 – Lake of the Woods Development Commission
- October 31 - District of Kenora Home for the Aged; and further

That these Minutes be circulated and ordered filed.

Economic Development

Councillor Smith - Chair

| Item | Subject | Disposition |
|------|---------|-------------|
|------|---------|-------------|

1. NCIR Funding Proposals

Recommendation:

Whereas the Ministry of Northern Development and Mines has grant funding available through the Northern Communities Investment Readiness Program (NCIR); and

Whereas our Economic Development Officer has identified three essential projects that would fit under this funding program; and

Whereas Project Number One is identified as an In-Bound Site Visit with a potential investor with NCIR funds requested in the amount of \$6,780.18 with a contribution from the City in the amount of \$2,260.06 for total project financing of \$9,040.24; and

Whereas Project Number Two is identified as a Value Added Forestry Profile with NCIR funds requested in the amount of \$7,500 with a contribution from the City in the amount of \$2,500 for a total project financing of \$10,000; and

Whereas Project Number Three is identified as a Community Profile with NCIR funds requested in the amount of \$7,500 with a contribution from the City in the amount of \$2,500 for a total project financing of \$10,000;

Now therefore, let it be resolved that authorization be given for the Corporation of the City of Kenora to apply for funding under the Northern Communities Investment Readiness (NCIR) Program intended for these three programs.

Finance

Councillor Lunny - Chair

| Item | Subject | Disposition |
|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| 1. | KAR Agreement 2012 | |
| | Recommendation: | |
| | That Council hereby approves a by-law authorizing a contract between the Kenora Assembly of Resources and the City of Kenora for provision of services at the Harbourfront and related areas for the period January 1, 2012 through December 31, 2012. | |
| 2. | Marine Water Line Debenture | |
| | Recommendation: | |
| | That Council approve a by-law for the issuance of long term debt financing in the amount of \$800,476.48 effective December 31, 2011 to finance the net municipal costs related to the Marine Water Line, budgeted to be financed through a \$2,000,000 subsidy from the Building Canada Fund and the issuance of long term debt. | |
| 3. | October Financial Statements | |
| | Recommendation: | |
| | That Council hereby accepts the monthly Financial Statements of the Corporation of the City of Kenora as at October 31, 2011. | |
| 4. | Water and Sewer Rate Increase | |
| | Recommendation: | |
| | That as recommended by BMA Management Consulting Inc. in the Water and Wastewater Long Range Financial Plan Forecast approved by Council resolution on November 21, 2011, the 2012 water and sewer rates be increased by an additional 5% over the 5% already included as a budgeted increase for the 2012 year; and | |
| | That in accordance with Notice By-Law Number 144-2007, public notice is hereby given that Council intends to amend "Schedule D" to By-Law #168-2004 to increase water and sewer rates as set out on the attached "Schedule D"; and | |
| | That Council give three readings to a by-law for this purpose; and further | |
| | That this by-law shall take effect and come into force on January 1, 2012. | |

Operations Committee

Councillor McKay - Chair

Item Subject

Disposition

1. 2012 Hourly Equipment Ranking List

Recommendation:

That the tenders be received for the Hourly Rental of Equipment and Trucks for 2012, and further

That the Ranking Lists attached to the Municipal Engineer's November 28 report for Hourly Rental of Equipment and Trucks for 2012 be accepted and adopted for the purposes of hiring non-owned equipment and Trucks during the period of January 1 through to December 31, 2012.

2. Amendment to Animal Control By-law #150-2010

Recommendation:

That Council hereby approves amending By-Law Number 150-2010, being a by-law to regulate the keeping of animals within the City of Kenora, to permit changes to the following sections as set out below:-

Section 4. "Dogs at Large" is amended to read:

4.7 "Sundays and statutory holidays" be deleted and replaced with:
"statutory and municipal civic holidays".

4.7.2 The following sentence be deleted:

"Once the dog is deemed to be abandoned by the owner, pursuant to Section 4.7 above, the By-law Enforcement Officer shall arrange to have it disposed of accordingly"; and

and replaced with:

"Once the dog is deemed to be abandoned by the owner, pursuant to Section 4.7 above, the By-law Enforcement Officer may arrange to have it disposed of accordingly"; and

Section 6. "Keeping of Cats" is amended to read:

6.6 "Sundays and statutory holidays" be deleted and replaced with "statutory and municipal civic holidays".

6.6.2 The following sentence be deleted:

"Once the cat is deemed to be abandoned by the owner, pursuant to Section 6.6 above, the By-law Enforcement Officer **shall** arrange to have it disposed of accordingly"; and

and replaced with:

"Once the cat is deemed to be abandoned by the owner, pursuant to Section 6.6 above, the By-law Enforcement Officer **may** arrange to have it disposed of accordingly"; and further

That three readings be given to a by-law for this purpose.

3. Tender – Cemetery Columbaria

Recommendation:

That the following tenders for the supply, delivery and install of one and/or two columbaria, HST extra, be received:-

| | One Columbarium | Two Columbaria |
|------------------------------------------|-----------------|-----------------------|
| Carrier Mausoleums Construction Inc. | 36,505.00 | 61,740.00 |
| M.C. DeLandes Monuments & Memorials Inc. | 37,000.00 | 73,500.00 |
| Sunset Memorial & Stone Ltd. | 38,116.00 | 71,932.00 |
| Rock of Ages | 46,620.67 | 93,241.34;and further |

That the tender submitted by Carrier Mausoleums, in the amount of \$61,740.00, HST extra, for two columbaria, be hereby accepted.

4. Tender – Coney Island Park Contract (2012 – 2014)

Recommendation:

That the only tender for the operation and maintenance of Coney Island Park and Store for 2012, 2013 and 2014, be received:

| | |
|-----------------|------------------------------------------------------------------|
| Jennifer Schott | \$36,000.00 + HST (representing \$12,000 for each year + HST) |
|-----------------|------------------------------------------------------------------|

And Further That the tender submitted by Jennifer Schott, in the amount of \$36,000.00 + HST for the three year period be hereby accepted, pending 2012 Operational Budget approval.

5. Coney Island Park Contract – 2011 Year End Report

Recommendation:

That Council of the City of Kenora hereby receives the 2011 Annual Coney Island Contract Report, as prepared by Barbara Manson, Parks Supervisor, for the year 2011.

6. Tender – Garden and Shrub Bed Contract (2012 – 2014)

Recommendation:

That the following tenders for the supply, delivery and planting of 2,000 dozen bedding plants, garden maintenance and shrub maintenance for the City of Kenora be received:

| | |
|--------------------------------------------------|----------------------------------|
| Debbie’s Greenhouse (\$118,085.00 per year) | \$313,500.00 + HST |
| Lori Gray Horticulture (\$98,005.00 per year) | \$266,500.00 + HST; and further, |

That the tender submitted by Lori Gray Horticulture, in the amount of \$266,500.00, plus HST, be hereby accepted for the Garden & Shrub Bed Maintenance Contract for the years 2012, 2013 and 2014 (\$98,005.00 per year), pending overall 2012 Operational Budget approval.

7. Garden and Shrub Bed Contract – 2011 Year End Report

Recommendation:

That Council of the City of Kenora hereby receives the 2011 Annual Bedding Contract Report, as prepared by Barbara Manson, Parks Supervisor, for the year 2011.

8. Public Washroom Contract (2012 – 2014)

Recommendation:

That the following tenders for the supply and delivery of the cleaning, garbage pick-up, beach raking and opening and closing of the listed 8 public washrooms, be received:

| | |
|---------------------------------------|----------------------------------|
| Stover Services (Mid Canada Cleaning) | \$ 71,292.00 + H.S.T. |
| Cottage Country | 73,000.00 + H.S.T. |
| MTO Janitorial Services | 91,983.20 + H.S.T. |
| Kevin & Gayle Cahill | 225,000.00 + H.S.T., and further |

That the tender received from Stover Services (Mid Canada Cleaning), for the years 2012, 2013 and 2014, in the amount of \$71,292.00 + HST, be hereby accepted.

9. Traffic By-law Amendment – Second Avenue East Signage

Recommendation:

That the City of Kenora Traffic Regulation By-law 127-2001 be amended to include the following addition to Schedule "P" – Yield Intersections for Second Avenue East at Fourth Street South:

Add:

Column 1

Intersection:

Second Avenue East
Rocky Heights Road and
Fourth Street South

Column 2

Facing Traffic:

North bound on Second Avenue East

10. Water Meter Reading

Recommendation:

That Council hereby approves the hiring of a general labourer for the water and sewer department to complete meter reading duties.

Next Meeting:

- Monday, January 9, 2012

Motion - Adjournment to Closed Meeting:

That pursuant to Section 239 (3.1) of the Municipal Act, 2001, as amended, authorization is hereby given for Council to move into Closed Session at ___ p.m. this date for the purpose of educating/training Members; and further

That at this meeting no Member will discuss or otherwise deal with any matter in a way that materially advances the business or decision-making of Council.